



MICHIGAN SUPREME COURT
MICHIGAN JUDICIAL INSTITUTE

Michigan Hall of Justice • PO Box 30205 • Lansing, MI 48909
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August 24, 2006

**De-Escalating Volatile Situations: A Training Seminar
for Court Support Personnel**

(Live on-site seminar and webcast)

November 7, 2006

Hall of Justice Conference Center, Lansing

INTRODUCTION

The Michigan Judicial Institute (MJi) is pleased to announce a half-day seminar for new and experienced court personnel on the topic of identifying and de-escalating potentially volatile situations. Participants may attend the educational session as an on-site seminar, at the Hall of Justice Conference Center in Lansing, or via the Internet as a live webcast. On-site participants will be selected on a first come, first served basis.

SEMINAR DESCRIPTION

The potential for security incidents to occur in a courthouse is an ongoing concern. Typical incidents such as aggressive complaints, insults, provocation, yelling, and attempting to coerce a court employee are usually redirected by experienced personnel so that the incident does not escalate. A familiarity with responses that are designed to de-escalate an incident before it develops into a real danger is one tool court support personnel may use to guide an incident away from becoming a violent interaction.

FACULTY

Mr. John Ort, Trial Court Security Specialist

Mr. Ort is a former Michigan State Police Captain and Deputy State Director of Homeland Security and Emergency Management. He has worked for the Michigan Supreme Court since June, 2005. Mr. Ort is charged with developing security protocols for Michigan trial courts and advising judges and court staff on matters relating to court security and emergency management. John has over 30 years of law enforcement and public safety experience.

SEMINAR SCHEDULE

9:15 – 9:30 am	On-site Registration/Access the Website
9:30 am – Noon	De-Escalating Volatile Situations
Noon	Adjourn

PARTICIPANTS

This seminar is designed for new and experienced court support personnel including: clerks, counter staff, judicial secretaries, clerical staff, and the immediate supervisors of these personnel. Due to space constraints, on-site attendance is limited to 90 attendees. There is no limit for the number of webcast participants. Registration for participation in the on-site seminar will be on a first come, first served, basis.

LODGING AND MEALS

Due to budget constraints, MJI is unable to provide any lodging or meals. All incidental expenses including lodging, meals, mileage, telephone calls, etc., are the responsibility of the individual or his/her funding unit.

MJI will pay for parking at the Michigan Hall of Justice visitor parking lot.

SEMINAR REGISTRATION REQUIRED

Registration for On-Site attendance:

Seating is limited and will be on a first come, first served basis.

If you have received a copy of this announcement electronically, you may click the E-Register ON-SITE link below to register online. If you received this announcement in hard copy, you may register electronically from our website at, <http://courts.michigan.gov/mji/>, then click Seminars/Webcasts, and Seminar Registration. Click on “**De-Escalating Volatile Situations**” to register.

E-Register ON-SITE

If you prefer to print, complete, and fax your registration form, you may access it by clicking the fax registration link below. If you received this program announcement in hard copy, you may access the electronic version via our website at, <http://courts.michigan.gov/mji/>, then click Seminar Announcements and click on “**De-Escalating Volatile Situations.**”

Fax Register

Registration for Individual Viewing of LIVE Webcast:

If you have received a copy of this announcement electronically, you may click the E-Register WEBCAST link below to register online. If you received this announcement in hard copy, you may register electronically from our website at, <http://courts.michigan.gov/mji/>, then click Seminars/Webcasts, and Webcast Registration. Click on “**WEBCAST: De-Escalating Volatile Situations**” to register. You will receive a session “PIN number” 5 days prior to the session.

E-Register WEBCAST

Please test the computer intended to be used during the webcast to ensure webcast compatibility. Use the “test” option on the MJI web page OR view one of the archived MJI programs. For technical difficulties please call the You-Niversity.com help desk @ 1-877-867-7300.

Those viewing the archived webcast AFTER the Lansing seminar (11/7/06) do NOT need to register in advance, but will need to contact MJI to obtain a PIN to access the archived webcast.

Registration for LIVE Large Group Viewing of Webcast: If you are interested in attending the seminar as part of a group viewed webcast, please test your technology in advance to ensure that it has the capacity to receive the audio and video stream via the internet. Only ONE person needs to register on-line as a representative for the viewing group.

SEMINAR CONFIRMATION

Applicants for webcast participation will be e-mailed a PIN number, as well as other log-on instructions, 5 days prior to the date of the seminar.

Applicants for on-site attendance will be e-mailed a confirmation letter detailing specific on-site registration information. If you have not received a confirmation letter by Monday, October 30, please contact MJI as indicated below.

QUESTIONS

If you have questions about the webcast technology, please contact Cathy Weitzel at weitzelc@court.mi.gov or call (517) 373-7510. If you have questions concerning the registration process, please contact Angie McGoff at McGoffA@courts.mi.gov or call (517) 373-7229. If you have questions about the content of the program, please contact Lisa Kutas at kutasl@courts.mi.gov or call (517) 373-7481.

Registration Deadline:
Wednesday, October 18, 2006

MICHIGAN JUDICIAL INSTITUTE
ON-SITE REGISTRATION FORM

**De-Escalating Volatile Situations: A Training Seminar
for Court Support Personnel**

November 7, 2006
Hall of Justice Conference Center
Lansing

NAME (Mr/Ms): _____

TITLE: _____

COURT/OFFICE: _____

ADDRESS: _____

_____ **ZIP CODE:** _____

TELEPHONE:() _____ **E-MAIL:** _____

Please list below any special accommodations you will require during your attendance:

Signature of Applicant _____ Date _____

Signature of Supervisor _____ Date _____

Fax completed and **SIGNED** Registration Form by **Wednesday, October 18, 2006**, to:
Angie McGoff, Fax: (517) 373-7615